



Dear GMS students and families,

We are pleased to announce that this year's GMS theatre production will be *The Little Mermaid Jr!* This packet should include everything you need to know for our 2022-2023 season. **Please read all of the information carefully before signing up.**

This year Mrs. Elton Knupp will be taking the role of GMS Theatre Director. She is an experienced director, performer, and Theatre Arts educator. Mrs Knupp is excited to continue the high quality of productions that GMS has come to know! Mr. Kienan Reilly (GMS Chorus Teacher) will be stepping into the role of Music Director for this production. We are thrilled to have him continue to bring his expertise to our program.

Please read the following audition/sign-up information carefully to be sure you understand what is required.

Little Mermaid rehearsals will begin Oct 4th and our performances will be February 3-5. Weekly schedules for cast and tech crew can be found below.

Please feel free to contact us with any questions.

Thank you,

Elton Knupp, Director
elton.knupp@wpsk12.org

Kienan Reilly, Music Director

TECH CREW

Weekly schedule: Tuesdays from 2:30-4:30 (could possibly change to Wednesdays).

Stage crew is responsible for the creation and movement of our sets, props, costumes, and more. Meetings will begin November 5. Stage crew will be for grades 6-8 **only**. **Students interested in stage crew do not need to come to auditions**, but still must sign up online at www.GMSdrama.com.

Unfortunately, due to increasing participation numbers every year, **not every student will be selected to participate**. Students will be selected based on a variety of factors, including availability, experience (with GMS drama or other productions), skill (through question responses and input from staff), and age.

You may apply for any of the positions listed:

Interested students are asked to first read all the information contained in this packet before completing the Crew Application Form. NOTE: Not all crew are required to be present on each work day. In other words, based on which department you are on you will be called or not.

All interested students are to submit their completed application forms to Mrs. Knupp by October 4th

Expectations of Crew

It is important that all crew realize that they have a huge responsibility to get the job done – efficiently and effectively; crew must be able to carry out instructions given by the directors and student managers, and work as a team to achieve the desired outcomes – be it set construction, painting, prop making, etc.

Students who show little enthusiasm for their assigned tasks may be asked to leave the production.

Students with more than one unexcused absence may be asked to leave the production.

While the Student Crew will be appointed to key areas for the running of the show, according to their interests and ability levels as listed on page 2, all crew are invited to be involved in set construction, painting, etc.

Read the “Musical Agreement” - The expectations outlined in the “Musical Agreement” are not intended to dampen students’ enthusiasm or to spoil the general fun, enjoyment and socialization students gain from being part of the Crew. These expectations are set out to ensure all Crew do their equal share and are held accountable, as well as celebrate their achievements.

Any Crew member who does not fulfill the expectations laid out in the “Musical Agreement” will be given one warning only. If he or she again breaches any one of these requirements, he/she may be dismissed from the production. The student’s parent/guardian will be immediately notified in writing and informed of the reasons for the dismissal.

Student Crew Roles

While the Student Crew will be appointed to key areas according to their interests and ability levels as listed below, all cast and crew are invited to be involved in set construction and painting. ALL CREW Must be involved in crew work throughout the production period and attend all performances.

Building Crew – Students will have a chance to help with construction and set-up of the scenery for the musical.

Paint Crew – students will be painting the scenery

The **Stage Manager(s)** will be appointed at the Director's discretion before the first rehearsal of the show.

Assistant (Back)Stage Managers (2)

- Responsible for all student crew and rosters.
- Must work closely with the Directors and Stage Managers.
- Must have initiative, be reliable and responsible, be able to direct student crew and assist in all areas of production. Must crew backstage throughout the production period and during all performances.

Lighting Crew

1. Lighting Operator / Manager - Must have experience and be interested in lighting design.
2. Lighting Operators
3. Follow Spot

Sound Crew

1. Sound Operator / Manager Must have experience and be interested in sound design.
2. Sound Operators/Mics
3. Audio & Visual Sound Effects Must understand sound and video files; be able to create sound and video files and operate appropriate hardware and software. Must be involved in crew work throughout the production period and attend all performances.
4. Video & Slideshows (?)

Props

1. Props Manager Must be a quick thinker and have initiative. Must be able to keep a thorough inventory of all props, be able to make repairs, have some artistic background. Must be involved in crew work throughout the production period and attend all performances.
2. Props Assistant
3. Props Crew

Backstage Running Crew

1. Backstage Crew (not including student crew managers) Must be a quick thinker, have initiative, be able to move sets and heavy props. Must be involved in crew work and backstage throughout the production period and attend all performances.
2. Runners Must carry out the Director's (and other production members) and Stage Manager's requests, be a quick thinker and have initiative. Must be involved in crew work throughout the production period.

IHM TECH CREW APPLICATION – The Little Mermaid Jr.

Please complete all details thoroughly and submit this form to Mrs. Knupp.

Before you complete this application form, please make sure that you and your parents/guardian are aware of, and committed to the production schedule.

FULL Name: _____ Homeroom: _____

EXPERIENCE

List any previous shows you have been involved with and your crew role(s).

Name of Play	Your role

I am interested in one or more of the following roles:

1. _____

2. _____

3. _____

Please explain why you think you would be a good candidate for the roles you want:

Parent Name(s): _____

Parent Cell #: _____

Parent Email Address: _____

Cast and Tech Crew Musical Agreement - The Little Mermaid Jr.

The student and parent/guardian must agree to this Musical Agreement before the student's role can be confirmed.

This agreement is to make sure cast and crew are committed and will embrace the high level of responsibility required of them. We want you to have fun and enjoy the production process but we also expect you to have respect for the show and understand the privilege of being a part of it.

It is necessary that everyone follow some simple rules.

These rules exist to make the rehearsal process enjoyable for everyone and to ensure the best possible performances.

By signing this agreement, students agree to the following:

1. Students agree to abide by school rules as set out in the school Handbook.
2. 100% commitment is expected from the entire cast and crew.
3. Students will attend their scheduled rehearsals/working days for the hours specified on the schedule.
4. Ask questions if something is unclear.
5. Understand that during their scheduled rehearsals/working hours, they are required to work on their assigned tasks in their designated area, except for the scheduled break times.
6. Students who miss rehearsals or scheduled working days without prior arrangement, or who are consistently late or unprepared, may be asked to leave the production.
7. Students who are disruptive, disrespectful to the staff or other students, or act in such a way as to endanger themselves, other students, or property, will be removed from the production and reported to the administration.
8. Treat equipment, tools, props, costumes, make-up, and sets with care and respect.
9. Be responsible for cleaning and storing of all equipment used before they are dismissed for the day.
10. Be willing to follow directions from the Directors, Stage Managers, and from the supervising adults.
11. Be responsible and actively involved in 'Strike' (the clean-up) of the show. Strike is a necessary and important part of all performance processes and it is imperative that every student in the production attends.

Your child's well-being is our primary concern. It is important that if your child is running late or unable to attend a rehearsal, is experiencing problems, or has concerns that may affect his or her part in the show, that you immediately notify either Mrs. Knupp so that we can act quickly and appropriately to address the matter.

The benefits of being in the musical cannot be underestimated. For the many challenges and hard work students will face, they can expect to:

- learn a lot about themselves
- learn what is involved in the production process
- be involved in a unique and memorable experience
- learn self-discipline and develop team work
- have a lot of fun!

Student Signature

Parent Signature